



HOW TO PACK



Plates and Flat China

Begin with the larger items. Smaller items can go toward the top. Wrap each piece individually with several pieces of newsprint. Next, wrap three to five previously wrapped plates together and stand each bundle on its edge. Never lay them flat. Add 3 -4 inches of crumpled paper and a cardboard divider before creating a second level.



Bowls

Wrap individually and then nest two to three together and wrap as an entire package. Place on end or flat. Use crumpled paper and a cardboard divider before adding layers.



Food

Of course, never pack perishable items, aerosol kitchen products or frozen food. Box dry foods in medium-sized cartons after taping any openings or tops closed. Jars should also be taped shut and wrapped as well as cushioned. Pack cans and jars in smaller cartons.



Mirrors, Glass Table Tops, Pictures, Paintings, etc.

We recommend purchasing special cartons for all but the smallest items in this category. Mirror and picture cartons can handle most items. Only one article should be packed in each carton. You will want to consider professional crating assistance for oversized or heavy items such as table tops.



Books

Pack in smaller boxes with open edges alternating with the bindings. Hardback books, or those with fragile covers should be wrapped for protection.



Bedding

Mattresses must be covered to protect them from soil and damage. Appropriate sized cartons are recommended and available from your Moving Agents.



Lamps

Remove shade, bulb and harp assembly. Double wrap the bulb and harp assembly. Wrap the base and cushion it in a dish pack or similar type box. For lampshades, select the carton size close to the shade measurements. Pack only one shade per container. Don't use crumpled newsprint inside or around the outside of the shade. Glass lampshades and chandeliers should be professionally packed in sturdy crates.



Glassware and Crystal

Always individually wrap and never put one piece inside another. Place on the very top level of your carton and pack rim down. Especially fragile items should be packed in a separate carton and then packed in a larger carton surrounded by cushioning.



Clothing

Clothing can be left in sturdy dressers or packed in suitcases, if desired. Other foldable clothing should be packed in medium -sized cartons. Hanging clothing should be packed in wardrobe cartons available from your Moving Etc. Agents. If wardrobe cartons are not used, be sure to remove hangers and pack in lined cartons. Hats should be left in their boxes and packed in moving cartons. Small cartons loosely filled with newsprint also help protect hats.



Flowers and Plants

Live plants and potted flowers will likely not survive a long distance move. Check with your Moving Agents for specific rules regarding these items. Artificial flower arrangements should be carefully wrapped and packed in individual cartons. If possible, secure the arrangement to the bottom of the carton. Cushion and label appropriately.



Draperies and Curtains

Wardrobe cartons are excellent for hanging curtains and drapes. You can also fold them and pack in cartons that have been lined with clean newsprint.



Small Appliances

Clocks, radios and other small appliances should be individually wrapped and packed along with linens or towels or surrounded with crushed paper for protection.



Washing Machines

Washing machines should have all hoses disconnected and containerized. If you place hoses in the tub or drum, be sure to wrap the metal couplings with cloth or paper to avoid damage to the tub's surface. Unplug the electric cord and tape to the back. Secure the washer drum with materials available from your hardware store.



Glasses and Cups

Wrap individually. Cups with handles should be cushioned with another layer of paper. Pack with rims down. Cushion and layer with crumpled paper.



Tool

Any power tools containing gasoline or oil should be drained before moving. Long handled tools can be bundled. Hand tools should be wrapped and packed



Electronics and Clocks

Original manufacturers packaging with styrofoam inserts provides the best protection for moving electronic goods. If these are not available, large or medium cartons should be used and the item well wrapped and cushioned. Larger home electronics such as consoles and large screen TVs should not be packed and will be moved as furniture. Computers and grandfather clocks require special pre-move preparation. Consult with your Moving Agents or a local dealer to determine what is required for moving these items.



Refrigerators

Refrigerators should be emptied of all food. Shelves should be secured in place or detached and wrapped. The electric cord should be unplugged and taped to the back. If there is an icemaker, it should be disconnected from the water line and drained in advance.