



SOLID TIPS TO INSURE A SMOOTH MOVE

- If you're rolling up your sleeves and doing some hands-on packing, start packing several cartons each day, a few weeks prior to your move. Be sure that the items you pack won't be needed before your move, of course. By pacing yourself, you'll be more organized and the job won't be so overwhelming.
- Pack on a room-by-room basis and do one area of the room at a time. It's best not to mix items from different rooms in one box. To prevent small items from being lost or mistakenly thrown out with the packing paper, wrap miniature knickknacks and other small items in brightly colored tissue paper before placing them in the box.
- On the top and front of each carton, write your family name, a general description of the contents and indicate the room from which it came (or which it will go into in your new home e.g., kitchen, bathroom). Be as specific as you can; it will make unpacking that much easier.
- Double-box fragile items and add plenty of cushioning.
- Keep the weight of your boxes reasonable. If possible, put heavy items in small boxes to make them easier to carry.
- Use only unprinted newsprint paper to wrap items. Regular newspapers are messy and can soil your possessions.
- Use clean cartons designed for moving. If you prefer to use boxes obtained from grocery or liquor stores be sure boxes are clean, and may withstand the weight of the items that you'll be putting in them.
- Some common household items cannot be included in your shipment because they are hazardous materials. Examples of these materials include flammables such as paint, varnish and thinners, gasoline, kerosene and oil, bottled gas, aerosol cans, nail polish and remover, ammunition and explosives, corrosives, and cleaning fluids and detergents.
- We advise you that you should personally transport irreplaceable photos, financial papers and assets (bank checks, insurance policies, stock certificates, etc.), legal documents (wills, passports, etc.), valuables, jewelry, coin and stamp collections, etc.), and medical and family history records.

Thank you for moving with
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